# A comprehensive IT System (ERP or disparate tools) Health Checklist

6 key steps to ensure your glass processing business stays efficient, scalable, and profitable.



By Syner*glass*

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# Why regular IT health checks are essential for glass processors

Like regular maintenance for your vehicle, your IT system needs routine check-ups. Without these, you risk inefficiencies, outdated processes, and lost productivity.

This guide will walk you through the essential steps to evaluate your IT system, ensuring your ERP is optimized for the unique needs of your glass processing business.

You'll be equipped with a practical checklist to assess your ERP, helping you determine whether it's time for an upgrade.

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# Interactive checklist:
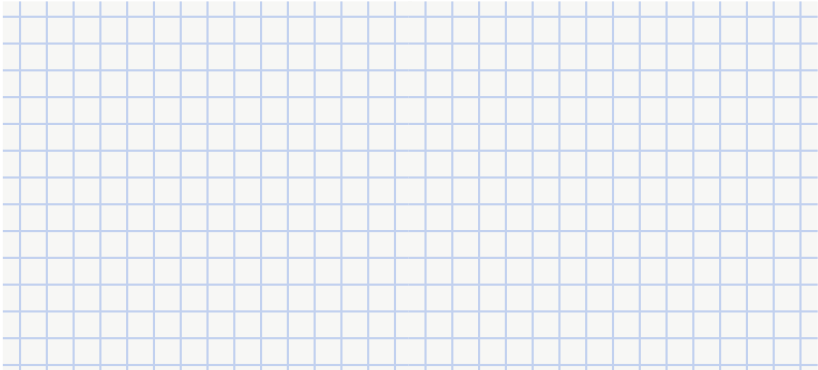# 6 steps to check the health of your IT system

**Step 1: Identify your IT system capabilities**
**A good ERP should streamline and automate operations, minimizing manual work and errors.**

Checklist:

- Can your ERP handle every type of order, including custom shapes? ☐
- Are there instances of double entry or mistakes during order processing? ☐
- Can you access your ERP system remotely? ☐

**Your key observations:**

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# Interactive checklist:
# 6 steps to check the health of your IT system

**Step 2: Ensure your ERP system enhances efficiency**
**Efficiency means doing more with less. Your ERP should optimize**
**workflows and reduce labor costs.**

Checklist:
- Are your order entry staff saving time with the current system? ☐
- Is the system able to process more orders per hour compared to before? ☐

**Your key observations:**

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# Interactive checklist: 6 steps to check the health of your IT system
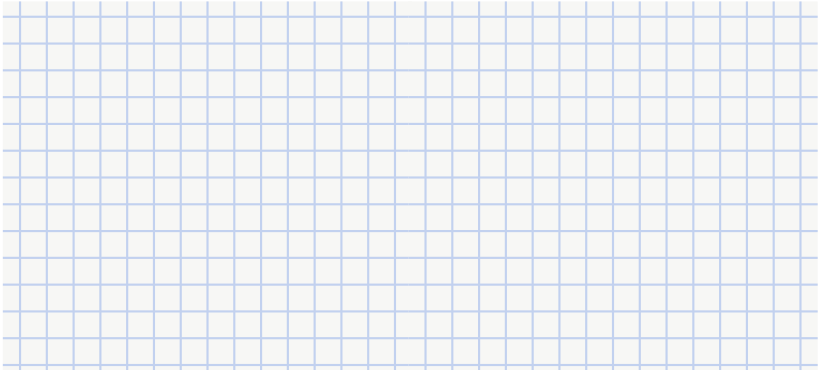
**Step 3: Evaluate integration capabilities**
**An ERP must integrate seamlessly with machines, systems, and tools across your operations.**

Checklist:
- Does your ERP integrate smoothly with production machines and business tools? ☐
- Is there still a need for manual input between systems? ☐

**Your key observations:**

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# Interactive checklist:
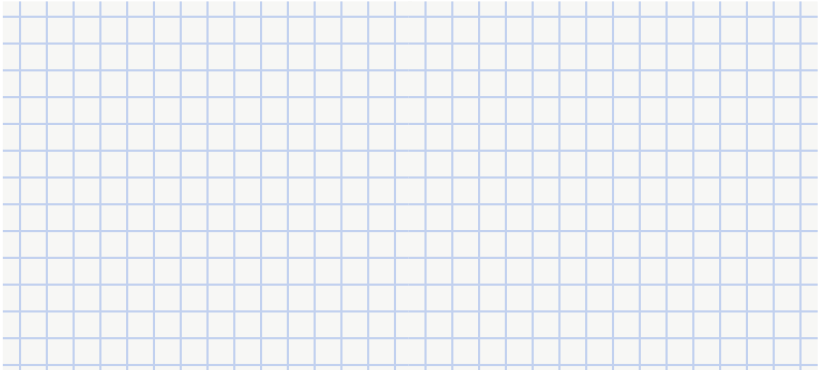# 6 steps to check the health of your IT system

**Step 4: Verify scalability**
**As your business grows, your ERP should scale with it.**

Checklist:
- Can your ERP handle an increase in production volume without compromising performance? ☐
- Is your ERP adaptable to new features as your business expands? ☐

**Your key observations:**

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# Interactive checklist:
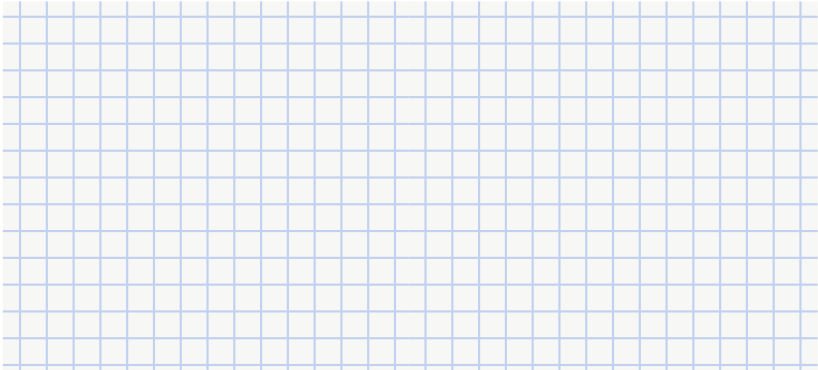# 6 steps to check the health of your IT system

**Step 5: Assess your current infrastructure**
**Whether cloud-based or on-premise, your ERP infrastructure should align**
**with your business needs.**

Checklist:

- Does your current infrastructure support flexibility and scalability? ☐
- Is your system on the cloud for easier access, or do you need more control with on-premise? ☐

**Your key observations:**

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# Interactive checklist:
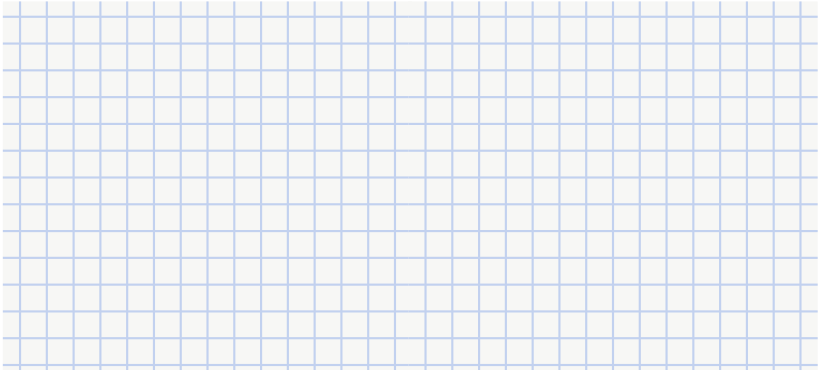# 6 steps to check the health of your IT system

**Step 6: Evaluate TCO and ROI**
**Understanding the financial impact of your ERP is key. Consider the total cost of ownership (TCO) and return on investment (ROI).**

Checklist:
- Are the savings you're seeing from the system justifying the costs? ☐
- Have you recovered the initial ERP investment in savings and efficiency? ☐

**Your key observations:**

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# Is it time for a new ERP System?

**After working through these 6 steps, you should have a clear picture of your IT system's health.**

If your current ERP system is performing well, great!

But if you've identified gaps, it might be time to explore new solutions. An outdated ERP can hold back your business, while a modern, integrated system can propel you forward.

**Want to dive deeper into optimizing your ERP system?**

Read the full article on how to evaluate your IT system's health and discover practical steps to enhance efficiency.

Click here to access the full article or contact us at info@synerglass-soft.com to learn more about how Synerglass-Soft's software solutions can optimize your glass processing operations.